



# GRAMPOWER

Gram Power (India) Pvt. Ltd.

Ph: +91-141-2358178

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Website: [www.grampower.com](http://www.grampower.com)

<b>Job Title</b>	Talent Acquisition Specialist
<b>Department</b>	HR
<b>Location</b>	Jaipur/Delhi
<b>About Gram Power</b>	<p>Gram Power is an energy technology company founded out of Berkeley, California. We have developed disruptive Smart Grid technology to radically change the way electricity is supplied to and consumed by users. Our work has resulted in us designing the lowest cost smart meter in the world, the most advanced power distribution management technology and a Smart Grid solution for delivering energy to remote areas. Our technology enables rural and urban consumers to access reliable and clean energy, and to control and optimize their electricity expenses using their phones. Consumers pay for power just like they purchase recharge coupons for cell phones and interact with their power distribution companies like never before. Our technology also helps eliminate theft, pilferage or non-payment of power bills and was selected by NASA among the top 10 cleantech innovations around the world.</p> <p>We have so far brought Smart Grids to 30 remote areas in rural India and are now poised to take our technology to the national grid by managing power distribution for India's biggest private power distribution company. We will also be soon launching in Africa to bring energy to 1 million families. With strong funders from Europe and Silicon Valley, we are now bringing the benefits of our intelligent energy technology to rural and urban areas worldwide.</p>
<b>About The Position</b>	<p>We are scaling up operations very rapidly and need a talent sharpshooter to help us attract and hire the best talent in the industry. As a Talent Acquirer, you will be scoping out candidates to strengthen and sustain our cross functional teams in India and overseas. This role involves supporting our current talent requirements as well as building a strong pipeline to meet our future needs. You must possess a unique blend of business know how and a big-picture vision, and the drive to make that vision a reality. You must have an analytical mindset and enjoy spending time with the CEO and team heads to understand their talent requirements.</p> <p>You must be able to clearly define job openings and recruitment strategies from discussions with the CEO and fill up our talent needs with speed and accuracy. Besides being a great communicator, you must be resourceful in identifying talent pools, assessing talent fit and possessing a toolbox of clever recruitment tools.</p> <p>Relationship building and employer branding are key skills of this role and you will be required to demonstrate these in every interaction with different parties (Team heads, Consultants and Candidates). You must be familiar with various outreach forums (social media, hackathons etc.) to further the brand of Gram Power</p>

**Correspondence Office:** 120 Vishnu Marg, Officer's Campus Extension, Near Sanskar School, Jaipur - 302012

**Registered Office:** E-418, Road No.14, VKIA, Jaipur - 302013



<b>Job Responsibilities</b>	<ol style="list-style-type: none"><li>1. Work with internal stakeholders to fill all open positions within set timelines by developing recruitment strategies, managing candidate pipelines, and closing on hiring targets.</li><li>2. Taking care of various employee engagement programs by organizing internal and external events for team.</li><li>3. Social outreach and branding.</li><li>4. Maintaining Blogs, tutorials and YouTube channels.</li><li>5. Open for travel between Delhi and Jaipur Office for multiple outreach programs.</li><li>6. Conduct interviews and use appropriate recruitment tools to qualify candidates and work out the short lists.</li><li>7. Be an Ambassador for Gram Power, and effectively sell its role to various campus, stellar candidates using presentations, news and other effective engagement tactics.</li><li>8. Communicate why it's a great place to work while conversing with candidates.</li><li>9. Be able to ask questions to candidates with maturity and in turn predict and answer their questions with substance and panache.</li><li>10. Create a robust talent pipeline comprising of alternative candidates for current positions and potential candidates for future requirements.</li><li>11. Collecting and compiling data on effectiveness of recruitment process, online platforms, outreach strategies, and improvising based on the results.</li></ol>
<b>Competencies</b>	<ol style="list-style-type: none"><li>1. Incredible employer brand story-telling skills to be able to attract the right candidates</li><li>2. Stellar communication and analytical skills demonstrated in every interaction</li><li>3. Resourceful and sensitive to timelines</li><li>4. Know-how to target and address right audience through Social Media.</li><li>5. Go getter</li></ol>
<b>Qualification and Experience</b>	<ol style="list-style-type: none"><li>1. Professionally qualified with a Communications background</li><li>2. Masters in Marketing or Mass Communication is a strong plus</li><li>3. Awareness of different outreach mediums and forums</li><li>4. <b>0 - 3 years</b> of <u>relevant</u> experience</li></ol>
<b>What You Will Get</b>	<ol style="list-style-type: none"><li>1. Opportunity to build a world class team</li><li>2. Competitive package</li><li>3. Electric workspace – talented people, open innovation, X-Box, caffeine, flexible and compulsory vacations!</li><li>4. Lots to learn about how an organization scales up</li><li>5. Experience working in a global environment as we build up our operations overseas</li><li>6. Be part of and witness high impact work</li></ol>

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<b>Culture at Gram Power</b>	We support: <ul style="list-style-type: none"><li>• Ideas</li><li>• Innovation</li><li>• Autonomy</li></ul> We Expect: <ul style="list-style-type: none"><li>• Hunger for Learning</li><li>• Unrest for Scale</li><li>• Problem solver</li></ul>
<b>Interactions with Inter Functional Departments</b>	All
<b>Reports to</b>	CEO
<b>Contact</b>	Please forward your resume and cover letter to <a href="mailto:jobs@grampower.com">jobs@grampower.com</a>

\*\*\* Employee's Roles and responsibilities at the Company can be modified/ changed at the discretion of the management from time to time.

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